OER Finding and Adopting Guide for Instructors: Worksheet

1. Define your need:
   a. Using selected open resources or replacing a whole textbook?
   b. Keywords for topic or learning outcomes
   c. Format or medium preference
	MCCC Librarians and library webpage guide
	http://oerconsortium.org/
	
	http://booktype.okfn.org/open-education-handbook-2014/open-textbooks/

2. Search: a. Try many different sites and many different keywords and strategies b. Keep track of sites you've searched and keywords you've used	**MCCC Librarians can assist**

3. Identify & Evaluate:
a. This stage is perhaps the most different from the process for selecting a traditional textbook. Use these criteria in your selection process:
	Quality
	Ask librarians to assist in locating:
	  • Peer reviews
	  • Reputation of author and/or institution
	  • Pedagogy
	
	Appropriateness
	You then determine:
	  • Accuracy of content
	  • Alignment with course objective or learning outcome
	  • Appropriate reading level (see https://readability-score.com/)
	
	Technical
	The Library can possibly assist with:
	  • Technical quality (clear visuals, high production value)
	  • Clear licensing declaration (Creative Commons or other)

4. Adoption:
a. Who might you consult or inform of your choice to change materials?
	Possible stakeholders or local experts:
	  • Other faculty
	  • Curriculum committee
	  • Dean or Department head
	  • Blackboard requirements; instructional designer
	  • ADA compliance, to ensure the content is accessible by those with vision, hearing or other disability

5. Use: **a.** How will students access this resource?	• Will you post materials to your own site (Blackboard or other) • Do you want students to have an option to print sections or order a printed & bound copy?